

The Community Church of Chapel Hill

UNITARIAN UNIVERSALIST

106 Purefoy Road, Chapel Hill, NC 27514 • 919-942-2050 • c3huu.org

BOARD OF TRUSTEES

Meeting Minutes

January 8, 2019

Members: Lilie Bonzani Russ Bowen Barb Chapman Steve Day
 Scot Edinborough B. Rodriguez Caroline Sherman Doug Shier
 Jenny Warnasch

Ex Officio: Thom Belote Dan Sommer Andrew Wright

Chalice Lighting/Opening Reading (7:00pm) R. Bowen called the meeting to order. B. Chapman read a poem by Hafiz while J. Warnasch lit the chalice.

Mission Statement Reading (7:02) R. Bowen read the mission statement.

Check-in (7:03) R. Bowen invited BoT to members to check in and provide a brief personal “weather report.”

Consent Agenda (7:09) R. Bowen passed out December’s minutes and monthly report. Doug Shier pointed out typos in the December minutes. Jenny Warnasch will contact Bonnie for revisions.

Caroline Sherman motions to approve the Agenda ad Monthly Report.

B. Rodriguez seconds the motion.

All in favor with none opposing or abstaining.

Annual Board Items (7:14) R. Bown nominated the following members to fill BoT roles of Secretary, Treasurer, and Board Member at Large.

Secretary: Daniel Sommer

Treasurer: Andrew Wright

Board Member at Large: Caroline Sherman

J. Warnasch asked for a motion to approve the proposed candidates.

B. Rodriguez seconds the motion.

All in favor with none opposing or abstaining.

Board Covenant/Core Values Adoption (7:17) R. Bowen read proposed Covenant and invites discussion. There is no discussion.

B. Chapman motions to approve.

S. Edinborough seconds the motion.

All in favor with none opposing or abstaining.

Board Standing Committee Appointments (7:19)

Review and discussion of committees and other assignment. Below are the proposed changes to the “Board Member Assignments” contained in the BoT binders at the time of the meeting.

Governance: ~~Russ Bowen~~, Barb Chapman, Scot Edinborough (added), Bianca Rodriguez (added)

Human Resources: Lilie Bonzani, Mary Beth Powell, Dave Klibanow (added)

Strategy Management Team: ~~Andy Heneke, Dawn Adams~~ [one other member from the congregation] Jenny Warnasch (added), Doug Shier (added), Caroline Sherman (added)

T. Belote suggested revamping the Strategy Management Team. C. Sherman and T. Belote discussed adding another existing member, and an approach to this process.

Congregational Communication: Russ Bowen (added)

J. Warnasch motions to approve.

D. Shier seconds the motion.

All in favor with none opposing or abstaining.

Minister’s Housing Allowance (7:30)

R. Bowen motions to approve.

B. Chapman seconds the motion.

T. Belote explains to BoT that this is a standard practice for many church. A. Wright agrees.

B. Chapman calls for questions. There are none. Vote proceeds.

All in favor with none opposing or abstaining.

Financial Tasks (7:34)

Quarterly Review of Financials

AW explained “maintenance reserves” in budget: 7% of income goes to reserves. It goes to a fund for maintenance to use. The amount needs to be the same per year, but the amount used fluctuates from year to year. T. Belote said this reserve is part of the church’s fiscal maturity, and suggested the BoT needs to watch this spending, as the percentage may need to increase in future years.

Endowment Committee Report (8:00) - B. Chapman presented the report. A planning session for Grant Writing will take place on February 17th at 12:30pm.

Mark Ewert Briefing (closing the gap) (8:03) B. Chapman explained Mark Ewert’s role as UUA stewardship consultant. Barb will work with Mark and Endowment to build a unified funding plan for the church.

Gap Strategy Task Force (8:12) J. Warnasch passed out hard copy of the document outlining the GSTF’s Mission, Membership, Duties, and Termination.

J. Warnasch motions to approve the task force.

R. Bowen seconds the motion.

All in favor with none opposing or abstaining.

J. Warnasch motions for Andy Hencke and Bonnie Nelson to co-chair the GSTF.

D. Shier seconds

All in favor with none opposing or abstaining.

Congregational Meeting Assignments (8:16) R. Bowen reviewed assignments. He announced that the church staff is prepared. He reviewed the proxy procedure. 63 members will make a quorum, but proxies don’t count. B. Chapman volunteered to print out assignments and other relevant information for those who need it.

Long Range Planning Discussion (8:29) Thom Belote discussed the hiring process to replace Andrea.

Service Project - B. Chapman has called Charles House. They were enthusiastic. D. Shier volunteered to be the contact with Charles House.

Long Term Question - What are your thoughts on what do we want for growth for the church?”

Board members discussed thoughts about long term growth. The general consensus is that we are happy with the current size of the church, and we will not take specific steps to manage its growth.

Process Evaluation (8:55) B. Chapman led. See attached photo.

Chalice Extinguishing/Closing Reading (8:58) B. Chapman reads passage. T. Belote extinguishes Chalice.

Process Evaluation

